



Dear Parent and Carer

At the beginning of the year, the school's P&C Association organises one or two Class Communication Coordinators per term for each class in our school.

The role of the Class Communication Coordinator is to assist with circulating information for teachers regarding classroom matters and events such as excursions. The Class Communication Coordinator also circulates information for the P&C regarding social and fundraising events. These email lists are only for school or P&C information and are not used for socialising or promoting personal business or fundraising information.

If you would like to be included on the email list to receive this information could you please complete the form below which gives Balgowlah Heights Public School permission to provide your email/phone/child's class details to the P&C Association.

If you require further information you are welcome to contact the school.

**David Shuster  
Principal**



**To Balgowlah Heights Public School:**

**Student Name:** \_\_\_\_\_ **Class:** \_\_\_\_\_

I hereby give permission for Balgowlah Heights Public School to provide my email/phone/child's class details to Balgowlah Heights P&C Association for the purposes of a class email list.

Name: \_\_\_\_\_ (Parent/Carer 1)

Signed: \_\_\_\_\_ (Parent/Carer 1)

Name: \_\_\_\_\_ (Parent/Carer 2)

Signed: \_\_\_\_\_ (Parent/Carer 2)

Name: \_\_\_\_\_ (Parent/Carer 3)

Signed: \_\_\_\_\_ (Parent/Carer 3)

**Date:** \_\_\_\_\_