



Education

Balgowlah Heights  
Public School



December 2022

Dear Parents and Carers

### **2023 Stationery Lists – Year 1**

At the start of each school year, parents and carers are requested to purchase stationery items for their child.

The stationery items for Kindergarten & Year 1, are supplied by Humphreys Stationery & Office Supplies who will bulk deliver to each classroom. The stationery will be managed by the teachers, and will be issued to students in their classroom. The stationery items are for use in class and will be kept at school. Items will be returned to students, where applicable, at the end of the school year.

We would appreciate your cooperation by making payment through Humphreys Stationery & Office Supplies [www.booklists.com.au/humphreys](http://www.booklists.com.au/humphreys) (instructions attached) no later than **Monday 23 January 2023** so that the stationery can be delivered to the school ready for the new school year. In support of the partnership Humphreys will donate 7.5% of all sales to the school.

If you will be using an art smock and/or headset you already have, please ensure your child brings them when they come to school **on Tuesday 31 January 2023**.

If you have any queries, please contact the Stationery Coordinator at [bhpsstationery@gmail.com](mailto:bhpsstationery@gmail.com) or on 0435-557-047.

**David Shuster**  
**Principal**



## BALGOWLAH HEIGHTS STATIONERY REQUIREMENTS YEAR 1 | 2023

This Year 1 bundle will be bulk delivered to school  
and managed by the teacher in class.

Please place your order through Humphreys website  
by 5pm on Monday 23 January 2023  
(Instructions attached)

Qty	Description	Code
1	My Macquarie/Matilda word book – NSW foundation font	<b>BHPS2023</b> Year 1  (order <b>1</b> for entire bundle)
8	Triangular School Pencil HB	
1	Black Sharpie fine permanent marker – size 1.0mm	
4	Glue Stick	
1	Pencil Sharpener (2-hole tub)	
4	Whiteboard Markers (black) write and wipe pens	
1	Set of Thick Coloured Textas (not connectors)	
1	Clear Mesh A4 Homework Folder	
1	Display Book (black) A3 20 pockets (eg. Protex)	
3	A4 Document Pocket Wallet with button (different colours)	
1	Clipfolder PVC A4	
1	Scissors	
2	Whiteboard erasers	
2	Sketchpad – A4	
1	Set of Coloured Pencils	
Cost:		\$103.48

### ADDITIONAL ITEMS:

You may add one or both of these to your Humphreys order (and they will be delivered to school with the stationery pack)

Or if you already have these on hand, please send with your child on the first day of school.

Qty	Description	Code (for optional Humphreys ordering)
1	Headset with volume control	14SHKHBLK
1	Art smock	02103

**HUMPHREY'S STATIONERY & OFFICE SUPPLIES**  
**ONLINE ORDERING INSTRUCTIONS**  
**FOR YEAR 1**

**Please place order by 5pm on Monday 23 January 2023**

1. Go to [www.booklists.com.au/humphreys](http://www.booklists.com.au/humphreys)
2. Enter your school code in the top left corner – **BHPS2023**
3. Select the year level of your child – **YEAR 1**
4. Enter all your details
5. For Year 1, you just need to order “1” of the total list (per child). You can also add the additional items from the bottom list if you don't have them on hand, and they will be included in the delivery to the school.
6. Once you have finalized your selections, click “Place Order”, you will be taken to the next screen which gives you the option to purchase another stationery pack. If this is necessary, please click “Add another booklist” and repeat steps 3 and 4 for all necessary year groups.
7. After doing this, click “Proceed to payment options”. This will take you to another screen in which there is an option to click “Pay now.”
8. Please proceed to the payment options. You will be taken to the PayPal website.  
You may login to your PayPal account if you have one.  
Or click “Pay with Card” - We accept MasterCard or Visa.
9. Once payment details are filled in, you will return to the Book List website. Here, you can download a copy of your order(s) through a PDF, if you wish.

**The Kindy & Year 1 stationery bundles  
will be bulk delivered directly to the school**

**If you have any questions in relation to ordering with Humphrey's  
please email [booklists@humphreys.com.au](mailto:booklists@humphreys.com.au)**