

11 December 2020

Dear Parents and Carers

### **2021 Stationery Lists – Kindergarten**

At the start of each school year, parents and carers are requested to purchase stationery items for their child.

The stationery items for Kindergarten, are supplied by Humphreys Stationery & Office Supplies who will bulk deliver to each classroom. The stationery will be managed by the teachers, and will be issued to students in their classroom. The stationery items are for use in class and will be kept at school. Items will be returned to students, where applicable, at the end of the school year.

We would appreciate your cooperation by making payment through Humphreys Stationery & Office Supplies [www.booklists.com.au/humphreys](http://www.booklists.com.au/humphreys) (instructions attached) no later than **Sunday 17 January 2021** so that the stationery can be delivered to the school ready for the new school year. In support of the partnership Humphreys will donate 7.5% of all sales to the school.

If you have any queries, please contact the Stationery Coordinator at [bhpsstationery@gmail.com](mailto:bhpsstationery@gmail.com) or on 0435-557-047.

**David Shuster**  
Principal



## BALGOWLAH HEIGHTS STATIONERY REQUIREMENTS

### KINDERGARTEN 2021

This kindergarten bundle will be bulk delivered to school and managed by the teacher in class.

**Please place your order through Humphreys website by Sunday 17 January 2021**  
(Instructions attached)

| Qty   | Description   | Humphreys Order Code  |
|-------|---|---|
| 6     | Triangular School Pencil HB   | <b>BHPS2021</b><br>Kindergarten<br><br>(order <b>1</b> for entire bundle) |
| 4     | Glue Stick  |   |
| 4     | Whiteboard Markers (all black)                                      |   |
| 1     | Display Book (black) A3 20 pockets (eg. Protex)                     |   |
| 2     | A4 Document Pocket Wallet with button (preferably 1 red and 1 blue) |   |
| 1     | Art Smock   |   |
| 1     | Headset with volume control   |   |
| 1     | Set of Coloured Textas (not connectors)                             |   |
| Cost: |   | \$ 60.88  |

**HUMPHREY'S STATIONERY & OFFICE SUPPLIES**  
**ONLINE ORDERING INSTRUCTIONS**  
**FOR KINDERGARTEN**

**Please place order by Sunday 17 January 2021**

1. Go to [www.booklists.com.au/humphreys](http://www.booklists.com.au/humphreys)
2. Enter your school code in the top left corner – **BHPS2021**
3. Select the year level of your child - **KINDERGARTEN**
4. Enter all your details
5. After clicking "Place Order", you will be taken to the next screen which gives you the option to purchase another stationery pack. If this is necessary, please click "Add another booklist" and repeat steps 3 and 4 for all necessary year groups.
6. After doing this, click "Proceed to payment options". This will take you to another screen in which there is an option to click "Pay now."
7. Please proceed to the payment options. You will be taken to the PayPal website.  
You may login to your PayPal account if you have one.  
You may also pay with your card if you wish to. We accept MasterCard or Visa.
8. Once payment details are filled in, you will return to the Book List website. Here, you can download a copy of your order(s) through a PDF.

**The Kindy & Year 1 stationery bundles will be bulk delivered directly to the school.**

**If you have any questions in relation to ordering with Humphrey's  
please email [booklists@humphreys.com.au](mailto:booklists@humphreys.com.au)**